

D-CAMPS

2019 D-CAMPS WEST - PROGRAM TEAM EMPLOYEE OPPORTUNITY HANDBOOK



**DIABETES
CANADA**

JOIN OUR TEAM

We are always looking for team members who exhibit enthusiasm, dedication, initiative, love for working with children, and the ability to use their imaginations to turn camp into a place of magic and possibility. Applicants must enjoy working with children and teens in an outdoor environment and be willing to learn about and respect the complexities of type 1 diabetes.

Staff members will be positive role models that are committed to ensuring safe and enjoyable experiences that reflect the mission and core values of Diabetes Canada's National Camping Program.

THE GOALS OF D-CAMPS

- Nurture friendships
- Build self-esteem
- Teach independent diabetes self-management skills
- Provide a safe, fun educational camp experience

OUR CAMP PROGRAM HISTORY

Inspiring Independence Together – since 1953

Diabetes Canada's camping tradition began in 1953 with the opening of Camp Banting in Eastern Ontario. Since then, our camping program has grown extensively, and the organization now operates 12 overnight camps across Canada. Since the beginning, the focus of our camps has been to provide children living with type 1 diabetes with opportunities to enjoy an authentic camp experience while having all of their diabetes needs monitored by a dedicated team of trained medical professionals.

OUR CAMP PROGRAM

Grab your gear; you're in for a ride! As a member of the D-Camps West Program Staff Team, you will be given an opportunity to develop your skills within four unique and amazing camp environments. Staff members will get the opportunity to travel and see Western Canada and experience the traditions of our four camps. All accommodations and transportation during your contract will be provided by the Association. However, staff members must provide their own transportation to the start of staff training in BC.

Camp Kakhamela – Gibsons, BC

Camp Kakhamela runs two six-day sessions running from June 30 – July 5 and July 7 – 12, 2019. Camp Kakhamela is hosted by YMCA Camp Elphinstone outside of Gibsons, BC on the Sunshine Coast.

Camp Jean Nelson – Water Valley, AB

Camp Jean Nelson runs two five-day sessions running from July 22 – July 26, and July 29 – August 2, 2019. Camp Jean Nelson is hosted by Camp Kindle in Water Valley, AB in the foothills of the Rocky Mountains.

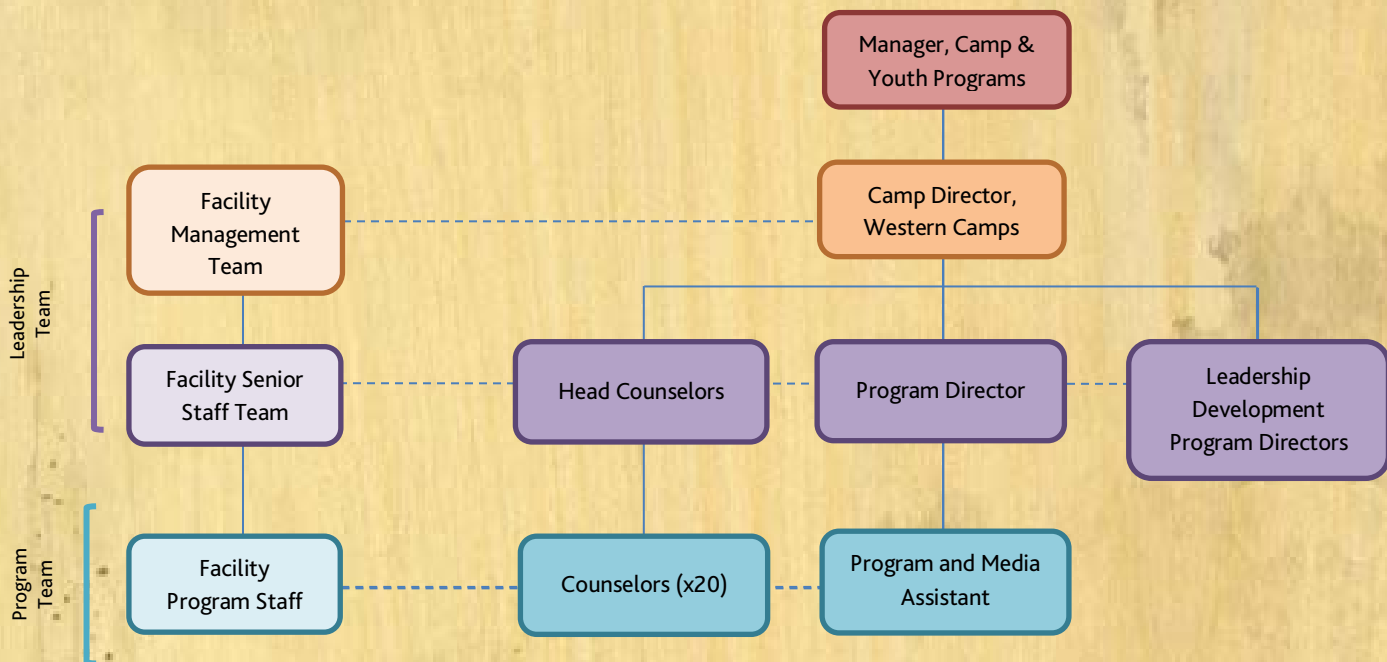
Saskatchewan Children’s Camp – Christopher Lake, SK

Saskatchewan Children’s Camp runs a six-day session running from August 6 – August 11, 2019 for youth living with type 1 diabetes between the ages of 7 and 15. Saskatchewan Children’s Camp is hosted by Quest at Christopher Lake outside Prince Albert, SK in the heart of the prairies.

Camp Briardale – Kenora, ON

Camp Briardale runs a six-day session running from August 19 – August 24, 2019 for youth living with type 1 diabetes between the ages of 7 and 15. Camp Briardale is hosted by BB Camp on a private island in beautiful Lake of Woods, ON.

D-CAMPS WEST PROGRAM TEAM ORGANIZATIONAL CHART:



D-CAMPS WEST EMPLOYMENT OPPORTUNITIES

PROGRAM STAFF POSITIONS

COUNSELOR:

Reporting to the Head Counselors, D-Camps West Counselors are responsible for the supervision, health, safety and experience of campers under their care. Counselors ensure their campers are receiving a high-quality camp program experience. Counselors will work in partnership with facility program staff and counseling staff depending on the facility. Counselors will provide a positive role model to their campers and participate in all programs and activities. Counselors have the opportunity to take on essential roles in evening and special program days. Counselors will provide front-line onsite support to Diabetes Canada and facility staff in the start-up, execution, and closing of camp programs. They will also have the opportunity to travel to four different camp programs.

Important Information

Staff Training: June 24 – June 27, 2019 (Gibsons, BC)

Camp Dates: June 29 – Aug. 24, 2019 with unpaid time off (July 13 – 19 and Aug. 12 – 15)

Total Contract Amount: \$3,000 plus room and board

Requirements: Standard First Aid and CPR 'C' and a Criminal Reference Check

Skills & Experience: Ability to take initiative, problem solve and work as a team member. Experience or understanding of type 1 diabetes and it's physiological, social and emotional impact or a willingness to learn. A preference will be given to those that have taken some form of leadership program through their community, school, D-Camps, or another camp.

PROGRAM AND MEDIA ASSISTANT:

Reporting to the Program Director, the Program and Media Assistant is responsible for supporting the Program Director in executing all camp-wide and special event programming and fulfilling all D-Camps social media and clothing needs. This is including, but not limited to: taking high-quality photographs of all campers/cabin groups and activities, executing the D-Camps onsite store at pick up and drop off, organizing costumes/props, skits, and providing instruction before and during events.

Important Information

Staff Training: June 24 – June 27, 2019 (Gibsons, BC)

Camp Dates: June 29 – Aug. 24, 2019 with unpaid time off (July 13 – 19 and Aug. 12 – 15)

Contract Amount: \$3,100 plus room and board

Requirements: Standard First Aid and CPR 'C' and a Criminal Reference Check

Skills & Experience: Organized, dynamic, flexible and ability to work as a team member. Experience or understanding of type 1 diabetes and it's physiological, social and emotional impact or a willingness to learn. A preference will be given to those who have prior camp experience.

PROGRAM POSITION REQUIREMENTS

Minimum Requirements for ALL Positions: Standard First Aid and CPR 'C' and a Criminal Reference Check and Vulnerable Sector Screening in accordance with D-Camps CRC-VSS Policy.

D-CAMPS CRC-VSS POLICY

All new and returning staff must provide either a CRC or CRC and VSS according to the policy below.

Age	Requirements
17 years old	You will need a Criminal Record Check only. Check can be completed through Back Check, a local police service the RCMP provide
18 to 25	You will need a Criminal Record Check only Check can be completed through Back Check, a local police service the RCMP provide
26 and over <u>with</u> a Vulnerable Sector Search (VSS) within last 3 years	You will need a Criminal Record Check only Check can be completed through Back Check, a local police service the RCMP provide Copy of valid VSS must be provided upon hire.
26 and over <u>without</u> a VSS within last 3 years	You will need a Criminal Record Check <u>AND</u> Vulnerable Sector Search Staff/volunteer <u>must</u> visit local police service the RCMP

HOW TO APPLY

To apply, please complete the online hiring form by clicking the button below.

APPLY NOW!

All applicants (new and returning staff) must submit the following documents online via the web form:

- Personal Contact Information
- Updated Cover Letter and Resume
- References

Please note: Have all documents ready when applying! You will not be able to log in to alter or attach new documents. If you require a paper application please contact Grant Fulford.

Application submissions are accepted until March 1, 2019 at 11:59pm

In order to be considered for the initial round of hiring. Applications received after this deadline will be considered for subsequent rounds of hiring if positions are still vacant.

Questions regarding the application process can be directed to:

Grant Fulford, Camp Director, Western Canada

403-478-9182 – grant.fulford@diabetes.ca

We thank you for your application however, only candidates selected for interview will be contacted. Interviews will be scheduled in February and conducted in person, over video or phone.

In the spirit of leadership, personal development and professionalism during and after this hiring process we will only communicate directly with applicants. Guardians are encouraged to empower their young applicants to contact D-Camps directly should they have any questions or concerns.